

**THE STATE OF TEXAS     §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON     §**

Esteban Guerra, Chairman  
John Wood, Secretary  
Sergio Tito Lopez, Commissioner

Ralph Cowen, Vice Chairman  
John Reed, Commissioner

William Dietrich, Interim Port Director and CEO

**NOTICE A REGULAR BOARD MEETING OF THE  
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **May 15, 2024** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 p.m.**

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1. Call to Order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience.

If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Port Monthly Operations Summary Report

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**CONSENT AGENDA ITEMS**

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of May 01, 2024 and Special Board Meeting of May 07, 2024. 08
- b) Approval to authorize payments over \$25,000.00. 17

	<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>	
1	R.R.P. Consulting Engineers, LLC	Fishing Harbor Wastewater Treatment Plant	\$79,437.00	18
2	HDR Engineering Inc.	Channel Improvement – Phase 2 Design Repackaging Project; Channel Deepening Project – Construction Phase Support	\$71,720.11	23

- 5. Consideration and ACTION on Steamship Agent License renewal application for: 27
  - Gulf Harbor Shipping, LLC

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**ACTION ITEMS**

- 6. Canvass the returns of the May 4, 2024, General Election. *Hacer el escrutinio de los resultados de la elección general del día 4 de mayo del 2024.* (MR) 30
- 7. Receive the bonds of the winners of the May 4, 2024, General Election. (MR) 31
- 8. Issue Certificates of Election to the winners of the May 4, 2024, General Election. (MR) 32
- 9. Administration of the Oath of Office to the winners of the May 4, 2024, General Election. (MR) 33
- 10. Election of officers of the Board of Navigation and Canal Commissioners of the Brownsville Navigation District of Cameron County, Texas. (MR) 34
- 11. Discussion and possible Action on the District’s Insurance Policies for Port Property and Excess Port Property, Liability and Excess Liability, Crime Liability, Fiduciary Liability, Cyber Liability, Automobile Liability and Worker's Compensation including authority to bind coverages and to authorize the payment of invoices once received. (MR) 35

12. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General:

1.	Space Exploration Technologies Corp. (Authority to Negotiate)	44
2.	Bechtel Energy Inc. (New Lease)	47

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**BIDS/AGREEMENTS/PURCHASES**

13. Consideration and ACTION to authorize Extension of Service Agreement with Jet Web Communications (dba Barcom Technologies Solutions) as a Managed Service Provider (MSP). (JM) 50
14. Consideration and ACTION on bids received on the Cargo Dock #10 Maintenance Dredging project and to authorize staff to issue the Notice of Award to the successful bidder. (AC) 51

**EXECUTIVE SESSION:**

15. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property; to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
16. Possible ACTION on matters or items discussed in Executive Session.
17. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the May 15, 2024 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on May 10, 2024. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).

**William Dietrich, Interim Port Director & CEO  
Brownsville Navigation District**