

**THE STATE OF TEXAS     §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON     §**

Esteban Guerra, Chairman  
John Reed, Secretary  
Ernesto Gutierrez, Commissioner

Sergio Tito Lopez, Vice Chairman  
John Wood, Commissioner

William Dietrich, Port Director and CEO

**NOTICE OF A REGULAR BOARD MEETING OF THE  
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **January 08, 2025** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30p.m.**

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**REGULAR MEETING:**

1. Call to Order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience.  
If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Directors' Report

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**CONSENT AGENDA ITEMS**

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

a) Approval of the Minutes of the Regular Board Meeting of December 18, 2024. 45

b) Approval to authorize payments over \$25,000.00. 52

	<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>	
1.	A & I Custom Manufacturing, LLC	Railroad concrete approaches for Foust, Bill Reed and Windhaus Roads	\$98,891.10	53
2.	Global Equipment Company Inc.	Three new LED Light Towers	\$45,630.00	55
3.	Holtcat	New 2024 Caterpillar Dozer	\$555,291.00	57
4.	R.R.P Consulting Engineers, LLC	Design phase services for the Fishing Harbor Wastewater Treatment Plant	\$28,984.50	60

5. Consideration and ACTION on an application for a renewal of the Stevedore and Freight Handler’s License submitted by Gulf Stream Marine, Inc. (MR) 61

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**ACTION ITEMS**

6. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General:

1.	Gulf Facilities Inc./Schaefer Stevedoring Inc. (Lease Amendment - 4701 Foust Rd)	66
2.	Gulf Facilities Inc./Schaefer Stevedoring Inc. (Lease Amendment - 4201 Foust Rd)	69
3.	Gulf Facilities Inc./Schaefer Stevedoring Inc. (Lease Amendment - 4201 Foust Rd)	72
4.	AEP Texas Inc. (Easement and Right of Way)	75
5.	Westa, Inc. (New Lease)	78
6.	Ternium USA, Inc. (New Lease)	81

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**BIDS/AGREEMENTS/PURCHASES**

7. Consideration and ACTION on the Grantee/Operators agreement between the Brownsville Navigation District-Foreign Trade Zone No. 62 and Scarbrough International LTD. (Vermillion air-cargo site). (TR) 84

- 8. Consideration and ACTION on the Grantee Operators agreement between the Brownsville Navigation District – Foreign Trade Zone No. 62 and Scarbrough International LTD. (NAFTA Industrial Commercial site). (TR) 93
- 9. Consideration and ACTION to accept work performed by C&C Waste Management for the removal and disposal sludge from North Side Wastewater Treatment Plant project and to authorize payment of contract amount adjusted for actual quantities. (JH) 102
- 10. Consideration and ACTION to authorize Port staff to solicit bids for the construction of the BND New Fishing Harbor Wastewater Treatment Plant project, and to open bids thereof. (AC) 104
- 11. Consideration and ACTION to authorize Port Staff to solicit bids for the BND Fishing Harbor Wastewater Treatment Plant Equipment Relocations project, and to open bids thereof. (AC) 105

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**EXECUTIVE SESSION:**

- 12. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property; to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
- 13. Possible ACTION on matters or items discussed in Executive Session.
- 14. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the January 08, 2025 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on January 03, 2025. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).



**William Dietrich, Port Director & CEO**  
**Brownsville Navigation District**